

Shop No 21, Liter Street , Middelburg 1050 . Tel : 013 246 1072 , Fax : 013 246 1418 ,Email : bongi@thobani.co.za Cell : 0798041684 , www.thobani.co.za

#### **OUR COMPANY**

**Thobani Enterprise (PTY)LTD** was established and registered in 2013 with its main office located in Middelburg, Mpumalanga.

Since the company started, we have accumulated a strong and healthy market trust and just by that we are among the leading Service Providing company in Greater Middelburg and in other areas.

We have been providing support and services to all major industries, municipalities, mining and power stations.

Thobani Enterprise (PTY)LTD believes in a hands-on approach on all projects. That is why a Director of the company will always be in control of the key functions on our projects. We are equipped with the latest technology and have the necessary staff and resources to ensure the best professional service is provided at all times.

Safe working conditions are a very high priority to us not only for our employees, but also for our customers.

This not only enables us to deliver a dynamic and professional service to our customers, but also gives the client the assurance that their interest is served by members and staff personally to complete projects on time and to the required quality standards.

Nevertheless, no matter how big or small the project, our customers are



rest assured that it will be completed on time, within their budget and to the satisfaction of even the most precise clients.

#### **OUR OBJECITVE**

- Our objective is to become one of the leading market share holder in one of the most competitive market in the world. To achieve a meaning-full participation of the youth Of SA in the economy of the country through the employment of such.
- To play a pivotal role in the development of our communities (Rural and Urban)
- To build a sustainable enterprise which will benefit our communities at large.
- Assist where possible in providing training as required by most of our youth.

#### **Our Goal**

To ensure a high and quality standard of service is the ultimate goal of our company.

#### **Our Mission**

We endeavour at all times to provide a comprehensive service to our clients. We strive to complete projects and within budget.

We promote strict adherence to quality, health and safety standards and we adhere to labour equity and encourage harmonious personnel relationships in order to promote team work among staff.

Specialist expertise will be applied in relevant areas to ensure that standards and values are achieved.

To become a significant services company, via partnership with significant industry players.

#### **Our Vision**

To be recognized as one of the leading maintenance supply company in the world. To

grow our multi-disciplinary team in order to offer a broad variety of services to become our Clients' preferred Professional Service Provider (PSP) choice through excellence and efficiency in all aspects of the project life cycle. Whether it is a building project, civil engineering project, implementation of a project management system, or programme management of a



multi-facetted initiative, **Thobani Enterprise** will go out of its way exceed expectations and set new standards!

#### **Our Services**

#### Thobani Enterprise (PTY)LTD offers a wide range of Products and

#### services. These includes

- Alluminium (Specialty)
- PAINTING
- INDUSTRIAL CLEANING
- GARDENING SERVICES
- PUMP INSTALLATIONS
- MAINTENANCE DUST
- HANDLING PLANT
- REFURBISH PUMPS
- STAIRCASES
- WELDING
- STEEL PIPE WORK
- MAINTENANCE / SHUTDOWNS
- STRUCTURAL
- MODIFICATIONS



#### **WE SUPPLY THE FOLLOWING:**

- BEARINGS
- GEARS
- PIPES
- HYDRAULIC PIPES
- BOLTS & NUTS
- P.P.E
- **VALVES**
- ELECTRICAL & STEEL EQUIPMENT
- TOOLS & BAGS
- FAIRS & EMPELA
- CEILING
- **ALUMINUM**
- PUTTY GLAZING
- CUPBOARDS / WARDROBE
- **BOOSTER PUMPS**



#### SOME OF OUR CLIENTELE

- Lees Molala Enterprise
- LTD PRECISION ALUMINIUM FABRICATOR
- ERIC TECHNOLOGY
- REPLICA STEEL FABRICATION
- FNK ENGINEERING
- WESCO CONSTRUCTION



### **Our Services**

- \* Steel Structures
- \* Bearings & Seals
- \* Conveyor Structures
- \* Pipe /Plate Work
- \* Machining
- \* Chutes / Bins / Liner Plates
- \* Ducting Manufacturing & Installations

- DEVELOPING
- IDLERS
- ANTI-ROLLBACK IDLERS
- RETURN IDLERS
- CONVEYOR BELTS
- FABRICATION & REPAIRS OF ALL TYPES OF BUCKETS
- PLATE BENDING
- \*Site Work Maintenance, Breakdowns, Demolishing & Installation



- MANUFACTURING OF VIBRATING SCREENS
- MANUFACTURING OF VIBRATING FEEDERS
- MANUFACTURING OF CONVEYOR DRIVES
- REPAIR AND MANUFACTURE OF TRAILORS FOR TRUCKS, DUMPER BINS AND WATER BOWSER TANKS
- REPAIRS OF FRONT END LOADERS AND EXCAVATOR BUCKETS
- MANUFACTURE OF PULLEYS AND LAGGING

# Digital CCTV Camera and Recording Systems

Thobani Enterprise also does CCTV installing and CCTV maintenance service provider of digital CCTV camera and recording surveillance systems. We install, maintain and service industrial, commercial, and domestic CCTV installations on sites across the South Africa. We provide cost effective evidence quality CCTV surveillance systems tailor-made to meet your requirements. If you are looking for a sensibly priced digital CCTV system, look no further.

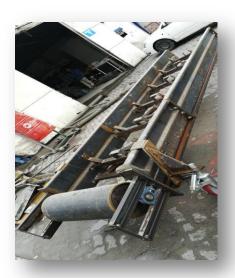




## **OPEN INVITATION**

WE WOULD LIKE TO EXTEND AN OPEN INVITATION TO YOU AND YOUR COMPANY TO VISIT OUR WORKSHOP AT ANY CONVINIENT TIME.

WE BELIEVE THAT WE CAN BE OF SERVICE TO YOU AND ASSURE YOU OF OUR BEST SERVICE AT ALL TIMES.







Affirmative Action is important to us, which is why the company has taken a leading role in the recruitment and training of Previously or Historically Disadvantaged Individuals.

We recognise the social and financial imbalances of our society and seek to apply capacity building and training initiatives to address these areas.

The company has 100% procurement recognition level and is headed by a dynamic, motivated and efficient,

Mr S GUMEDE and Ms NB MATHIBELA.

Thank You...



#### B-BBEE CERTIFICATE FOR EXEMPT MICRO ENTERPRISES (E.M.E)

CERTIFICATE NO: BEM09/003947

DATE OF ISSUE: 2018-08-13 DATE OF EXPIRY: 2019-08-14

**ENTITY REGISTERED NAME** 

TRADING AS

REGISTRATION NO.

TAX REFERENCE NO.

**ENTITY TYPE** 

REGISTERED BUSINESS ADDRESS

PROVINCE

FINANCIAL YEAR END ANNUAL TURNOVER

TOTAL BLACK SHAREHOLDING

VALUE ADDING SUPPLIER

LEVEL

THOBANI ENTERPRISE (PTY) LTD

THOBANI ENTERPRISE (PTY) LTD

2013/027839/07

9990216153

PRIVATE COMPANY

**STAND 6029** 

MHLUZI

1055

MPUMALANGA

SEPTEMBER

: < R5000 000-00>

: 100%

YES

ONE (1)

We hereby confirm that the annual turnover of the above-mentioned entity for the year ended 31st August 2016 was less than or equal to R5000 000-00 (Five Million Rand) in terms of the most recent audited financial statements.

Yours faithfully,

TING OFFICER

: MR. S MOZUNGU

PROFESSIONAL DESIGNATION: A.C.C.A (C.A.T) 1635284

SIGNATURI

The rating certificate is based on information provided to SLF Holdings (Pt) Ltd and represent an independent option based on the verification and analysis completed by SLF Holdings. The calculation of the scores has been determined in terms of Broad-Based Black Economic Empowerment ACT Nr. 53 OF 2003 and the Codes of Good Practice and Dti Methology



## B-BBEE CERTIFICATE FOR EXEMPT MICRO ENTERPRISES (E.M.E)

CERTIFICATE NO: BEM09/003947

DATE OF ISSUE: 2018-08-13 DATE OF EXPIRY: 2019-08-14

ENTITY REGISTERED NAME

TRADING AS

REGISTRATION NO.
TAX REFERENCE NO.

**ENTITY TYPE** 

REGISTERED BUSINESS ADDRESS

PROVINCE

FINANCIAL YEAR END ANNUAL TURNOVER

TOTAL BLACK SHAREHOLDING VALUE ADDING SUPPLIER

LEVEL

THOBANI ENTERPRISE (PTY) LTD

THOBANI ENTERPRISE (PTY) LTD

: 2013/027839/07

: 9990216153

: PRIVATE COMPANY

STAND 6029

MHLUZI

1055

: MPUMALANGA

SEPTEMBER

: < R5000 000-00>

: 100%

: YES

ONE (1)

We hereby confirm that the annual turnover of the above-mentioned entity for the year ended 31<sup>st</sup> August 2016 was less than or equal to R5000 000-00 (Five Million Rand) in terms of the most recent audited financial statements.

Yours faithfully,

NTING OFFICER

: MR. S MOZUNGU

PROFESSIONAL DESIGNATION A.C.C.A (C.A.T) 1635284

SWALATINA

The rating certificate is based on information provided to SLF Holdings (Pt) Ltd and represent an independent option based on the verification and analysis completed by SLF Holdings. The calculation of the scores has been determined in terms of Broad-Based Black Economic Empowerment ACT Nr. 53 OF 2003 and the Codes of Good Practice and Dti Methology.



**Tax Clearance Certificate Number:** 

0700/1/2019/A002910807

#### Tax Clearance Certificate - Tender

Enquiries 0800 00 SARS (7277) Approved Date 2019-04-10 Expiry Date 2020-04-10

Company registration number 2013/027839/07

Income Tax 9990216153

THOBANI ENTERPRISE (PTY) LTD

Trading Name THOBANI ENTERPRISE

It is confirmed that, on the basis of the information at the disposal of the South African Revenue Service (SARS), the above-mentioned taxpayer has complied with the requirements as set out in the Tax Administration Act.

This certificate is valid until the expiry date reflected above, subject to the taxpayer's continued tax compliance.

To verify the validity of this certificate, contact SARS through any of the following channels:

- Via eFiling (Registered eFilers may refer to the "Tax Compliance Status Verification" function)
- By calling the SARS Contact Centre on 0800 00 7277
- At your nearest SARS branch

This certificate is issued in respect of the taxpayer's tax compliance status only, and does not address any other aspect of the taxpayer's affairs.

This certificate is issued free of charge by SARS



**Tax Clearance Certificate Number:** 

0700/1/2019/A002910807

#### **Tax Clearance Certificate - Tender**

Enquiries 0800 00 SARS (7277) Approved Date 2019-04-10 Expiry Date 2020-04-10

Company registration number 2013/027839/07

Income Tax 9

9990216153

THOBANI ENTERPRISE (PTY) LTD

Trading Name THOBANI ENTERPRISE

It is confirmed that, on the basis of the information at the disposal of the South African Revenue Service (SARS), the above-mentioned taxpayer has complied with the requirements as set out in the Tax Administration Act.

This certificate is valid until the expiry date reflected above, subject to the taxpayer's continued tax compliance.

To verify the validity of this certificate, contact SARS through any of the following channels:

- Via eFiling (Registered eFilers may refer to the "Tax Compliance Status Verification" function)
- By calling the SARS Contact Centre on 0800 00 7277
- At your nearest SARS branch

This certificate is issued in respect of the taxpayer's tax compliance status only, and does not address any other aspect of the taxpayer's affairs.

This certificate is issued free of charge by SARS





CALL CENTER NO: 0860 105 350

**REG NO** 

: 990001176559

FAX NO

: 0123456789

Compensation Fund

ISSUE DATE

: 2019-05-06

**CERTIFICATE NO: 2018028249** 

THOBANI ENTERPRISE PTY LTD 6029 MHLUZI MIDDELBURG 1055

LETTER OF GOOD STANDING

COMPENSATION FOR OCCUPATIONAL INJURIES AND DISEASES ACT 130 of 1993 (AS AMENDED).

With reference to sections 80, 82, 86 and 89 of Compensation for Occupational Injuries and Diseases Act 130 of 1993 (As amended), I hereby certify that:

#### THOBANI ENTERPRISE PTY LTD

has complied with the requirement of the above Act and is at present in good standing with the Compensation Fund.

Nature of business: BUILDING CONSTRUCTION & OFFICES CLEANING

Expiry date :2020-04-30

#### **IMPORTANT NOTICE:**

Any fraudulently obtained Letter of Good Standing shall constitute a criminal offence.

The Compensation Commissioner shall institute criminal proceedings against any perpetrators who unlawfully alter or deface this letter with intent to defraud or misrepresent facts contained therein.

PLEASE, use the Below link (Website Address) to check if the Letter of Good Standing is valid: https://www.cf-filing.co.za/CompensationFund/validate-logs

Yours faithfully

COMPENSATION COMMISSIONER

W.As.48

Compensation House, Cnr Hamilton and Soutpansberg Road, PO Box 955, Pretoria, 0001 Fax: (012) 357-1817 Website: http://www.labour.gov.za





CALL CENTER NO: 0860 105 350

**REG NO** 

: 990001176559

**FAX NO** 

: 0123456789

ISSUE DATE

: 2019-05-06 **CERTIFICATE NO: 2018028249** 

Compensation

THOBANI ENTERPRISE PTY LTD 6029 MHLUZI **MIDDELBURG** 1055

#### LETTER OF GOOD STANDING

COMPENSATION FOR OCCUPATIONAL INJURIES AND DISEASES ACT 130 of 1993 (AS AMENDED).

With reference to sections 80, 82, 86 and 89 of Compensation for Occupational Injuries and Diseases Act 130 of 1993 (As amended), I hereby certify that:

#### THOBANI ENTERPRISE PTY LTD

has complied with the requirement of the above Act and is at present in good standing with the Compensation Fund.

Nature of business: BUILDING CONSTRUCTION & OFFICES CLEANING

Expiry date :2020-04-30

#### **IMPORTANT NOTICE:**

Any fraudulently obtained Letter of Good Standing shall constitute a criminal offence.

The Compensation Commissioner shall institute criminal proceedings against any perpetrators who unlawfully alter or deface this letter with intent to defraud or misrepresent facts contained therein.

PLEASE, use the Below link (Website Address) to check if the Letter of Good Standing is valid: https://www.cf-filing.co.za/CompensationFund/validate-logs

Yours faithfully

COMPENSATION COMMISSIONER

W.As.48

Compensation House, Cnr Hamilton and Soutpansberg Road, PO Box 955, Pretoria, 0001 Fax: (012) 357-1817 Website: http://www.labour.gov.za





CALL CENTER NO: 0860 105 350

**Compensation Fund** 

REG NO : 990001176559 FAX NO : 0123456789

ISSUE DATE : 2019-05-06 CERTIFICATE NO : 2018028249

THOBANI ENTERPRISE PTY LTD 6029 MHLUZI MIDDELBURG 1055

#### LETTER OF GOOD STANDING

COMPENSATION FOR OCCUPATIONAL INJURIES AND DISEASES ACT 130 of 1993 (AS AMENDED).

With reference to sections 80, 82, 86 and 89 of Compensation for Occupational Injuries and Diseases Act 130 of 1993 (As amended), I hereby certify that:

#### THOBANI ENTERPRISE PTY LTD

has complied with the requirement of the above Act and is at present in good standing with the Compensation Fund.

Nature of business: BUILDING CONSTRUCTION & OFFICES CLEANING

Expiry date :2020-04-30

#### IMPORTANT NOTICE:

Any fraudulently obtained Letter of Good Standing shall constitute a criminal offence.

The Compensation Commissioner shall institute criminal proceedings against any perpetrators who unlawfully alter or deface this letter with intent to defraud or misrepresent facts contained therein.

PLEASE, use the Below link (Website Address) to check if the Letter of Good Standing is valid: https://www.cf-filing.co.za/CompensationFund/validate-logs

Yours faithfully

COMPENSATION COMMISSIONER

W.As.48

Compensation House, Cnr Hamilton and Soutpansberg Road, PO Box 955, Pretoria, 0001 Fax: (012) 357-1817 Website: http://www.labour.gov.za



#### Unemployment Insurance Fund . Werkloosheidverskeringsfonds

Lillian Ngoyi Street 230 Lillian Ngoyi Straat, Pretoria. Postal Address/ Posadres: UIF/WVF, Pretoria, 0052

Enquiries/Navrae: (012) 337-1680. Web: <u>www.labour.gov.za</u>

Fax/Faks No.(1) Proof of Payment/Bewys van Betaling: (012) 337-1932/1804/1929 (2) Postage Payments Only/Posgeld Betalings Alleenlik: 0866366981

uFiling: www.ufiling.gov.za Enquiries/Navrae: 0860345464 or E-mail/E-pos: support@ufiling.co.za

THOBANI ENTERPRISE PTY LTD STAND NO 6029 EXTENSION 3 **MHLUZI** MHLUZI 1055

Reference Number

2507144/9

Date

05/10/2018

Dear client

#### **UNEMPLOYMENT INSURANCE CONTRIBUTIONS ACT, 2002 APPLICATION FOR REGISTRATION**

- 1. This is to confirm that you are now/already registered with the Fund as an employer. Your reference number that must be used in all correspondence with this office is as indicated above.
- Contributions are payable monthly and payments must reach this office within 7 days after the end of the month for which contributions are due. For example: Payment of contributions due for January, must reach this office on or before 7 February, etc. Important: To avoid unnecessary penalties and interest, please ensure that your payments reach the Fund within the prescribed period.
- Section 9(5)(a) of the Act also provides for payment of the full amount of the total contributions in respect of a financial year in a single payment within 7 days after the beginning of that financial year, subject to the following conditions:
- 3.1 The total contributions due must be made within the boundaries of a financial year or liability period. "Financial year" or "liability period" means the period commencing on the first day of March in any year, or from the first day of liability providing such a date falls within a current financial year, and ending on the last day of February in the following year, or the last day of liability providing such a date falls within a current financial year.
- 3.2 The employer may not deduct the employee's share of the total contributions due "up-front". Deductions must still coincide with intervals of payment of remuneration.
- If the amount of a payment already made is less than the amount that should have been paid, the employer must as soon as possible pay the outstanding amount. Arrear contributions may not be deducted from the earnings of an employee.
- 3.4 If it subsequently becomes known to the employer that any payment made was not due or payable, or was in excess of the amount due or payable, the employer must refund to the employee such amount or excess amount as has been deducted and overpaid by the employer, despite the amount not having been refunded to the employer by the Unemployment Insurance Commissioner. Such refunds must then be claimed from the Unemployment Insurance Commissioner on an annual basis and after the end of the relevant financial year.
- Permission to pay other than monthly or annually up-front cannot be granted.
- Where the 7th day is not a "business day", payments must be made on or before the last "business day" prior to the 7th day. "Business 5. day" means any day which is not a Saturday, Sunday or public holiday.
- A penalty of 10% as well as interest at the prescribed rate are payable on all overdue or underpaid contributions. 6.
- Payment of contributions can be done as follows:
- 7.1 Direct Deposit/Electronic Transfer via any of the following Banks or via the uFiling facility Please refer to item 9 below:

	ABSA Clients Only	FNB Clients Only	NEDBANK Clients Only	STANDARD Clients Only
Account Number:	4055481885	51420056941 (Business) 62052400547 (Domestic)	1454041560	010032185
Branch Code:	323145	253145	145405	0045
CDI Number:				0068730083641

#### IMPORTANT: DECLARATION OF EMPLOYEES

- 8.1 In terms of the Unemployment Insurance Act that came into effect on 1 April 2002 (Act No. 63 of 2001), benefits can only be paid to unemployed workers whose details appear on the database of the Fund. This means that if employers fail to declare the details of employees from whom contributions are being collected, they will not only be in contravention of the Act, but will also be causing hardship to the workers when they lose their jobs, as the processing of claims will be delayed.
- 8.2 Declarations can be submitted as follows:
  - By completing a UI-19 form and submitting it to the Fund or the nearest office of the Department of Labour. Forms are obtainable from the Fund, nearest office of the Department of Labour or via the website www.labour.gov.za; or
  - By submitting an electronic declaration. Specifications for the submission of electronic declarations are available from the UIF
- In addition to the payment and declaration methods mentioned under items 7 and 8, the uFiling facility is also available. Please log on to www.ufiling.gov.za and follow the easy to use instructions.
- 10. Please notify this office in writing of any changes in your registered particulars, or if you cease to be an employer.

**Issued by the Unemployment Insurance Commissioner** 

**UF54** 

'n Afskrif van hierdie brief is in Afrikaans beskikbaar op skriftelike versoek.



#### Unemployment Insurance Fund . Werkloosheidverskeringsfonds

Lillian Ngoyi Street 230 Lillian Ngoyi Straat, Pretoria. Postal Address/ Posadres: UIF/WVF, Pretoria, 0052 Enquiries/Navrae: (012) 337-1680. Web: <a href="https://www.labour.gov.za">www.labour.gov.za</a>

Fax/Faks No.(1) Proof of Payment/Bewys van Betaling: (012) 337-1932/1804/1929 (2) Postage Payments Only/Posgeld Betalings Alleenlik: 0866366981

uFilling: www.ufiling.gov.za Enquiries/Navrae: 0860345464 or E-mail/E-pos: support@ufiling.co.za

THOBANI ENTERPRISE PTY LTD STAND NO 6029 EXTENSION 3 MHLUZI MHLUZI 1055

Reference Number

2507144/9

05/10/2018 Date

Dear client

#### **UNEMPLOYMENT INSURANCE CONTRIBUTIONS ACT, 2002** APPLICATION FOR REGISTRATION

This is to confirm that you are now/already registered with the Fund as an employer. Your reference number that must be used in all correspondence with this office is as indicated above.

Contributions are payable monthly and payments must reach this office within 7 days after the end of the month for which contributions are 2. due. For example: Payment of contributions due for January, must reach this office on or before 7 February, etc. Important: To avoid unnecessary penalties and interest, please ensure that your payments reach the Fund within the prescribed period.

Section 9(5)(a) of the Act also provides for payment of the full amount of the total contributions in respect of a financial year in a single 3.

payment within 7 days after the beginning of that financial year, subject to the following conditions:

3.1 The total contributions due must be made within the boundaries of a financial year or liability period. "Financial year" or "liability period" means the period commencing on the first day of March in any year, or from the first day of liability providing such a date falls within a current financial year, and ending on the last day of February in the following year, or the last day of liability providing such a date falls within a current financial year.

3.2 The employer may not deduct the employee's share of the total contributions due "up-front". Deductions must still coincide with intervals of

payment of remuneration.

3.3 If the amount of a payment already made is less than the amount that should have been paid, the employer must as soon as possible pay

the outstanding amount. Arrear contributions may not be deducted from the earnings of an employee.

3.4 If it subsequently becomes known to the employer that any payment made was not due or payable, or was in excess of the amount due or payable, the employer must refund to the employee such amount or excess amount as has been deducted and overpaid by the employer, despite the amount not having been refunded to the employer by the Unemployment Insurance Commissioner. Such refunds must then be claimed from the Unemployment Insurance Commissioner on an annual basis and after the end of the relevant financial year.

Permission to pay other than monthly or annually up-front cannot be granted. 4.

Where the 7th day is not a "business day", payments must be made on or before the last "business day" prior to the 7th day. "Business 5. day" means any day which is not a Saturday, Sunday or public holiday.

A penalty of 10% as well as interest at the prescribed rate are payable on all overdue or underpaid contributions. 6.

Payment of contributions can be done as follows:

7.1 Direct Deposit/Electronic Transfer via any of the following Banks or via the uFiling facility - Please refer to item 9 below:

	ABSA Clients Only	FNB Clients Only	NEDBANK Clients Only	STANDARD Clients Only
Account Number:	4055481885	51420056941 (Business) 62052400547 (Domestic)	1454041560	010032185
Branch Code:	323145	253145	145405	0045
CDI Number:	<del></del> 11 12			0068730083641

#### 8. IMPORTANT: DECLARATION OF EMPLOYEES

8.1 In terms of the Unemployment Insurance Act that came into effect on 1 April 2002 (Act No. 63 of 2001), benefits can only be paid to unemployed workers whose details appear on the database of the Fund. This means that if employers fail to declare the details of employees from whom contributions are being collected, they will not only be in contravention of the Act, but will also be causing hardship to the workers when they lose their jobs, as the processing of claims will be delayed.

8.2 Declarations can be submitted as follows:

By completing a UI-19 form and submitting it to the Fund or the nearest office of the Department of Labour. Forms are obtainable from the Fund, nearest office of the Department of Labour or via the website www.labour.gov.za; or

By submitting an electronic declaration. Specifications for the submission of electronic declarations are available from the UIF

- In addition to the payment and declaration methods mentioned under items 7 and 8, the uFiling facility is also available. Please log on to www.ufiling.gov.za and follow the easy to use instructions.
- 10. Please notify this office in writing of any changes in your registered particulars, or if you cease to be an employer.

**Issued by the Unemployment Insurance Commissioner** 

**UF54** 

'n Afskrif van hierdie brief is in Afrikaans beskikbaar op skriftelike versoek.